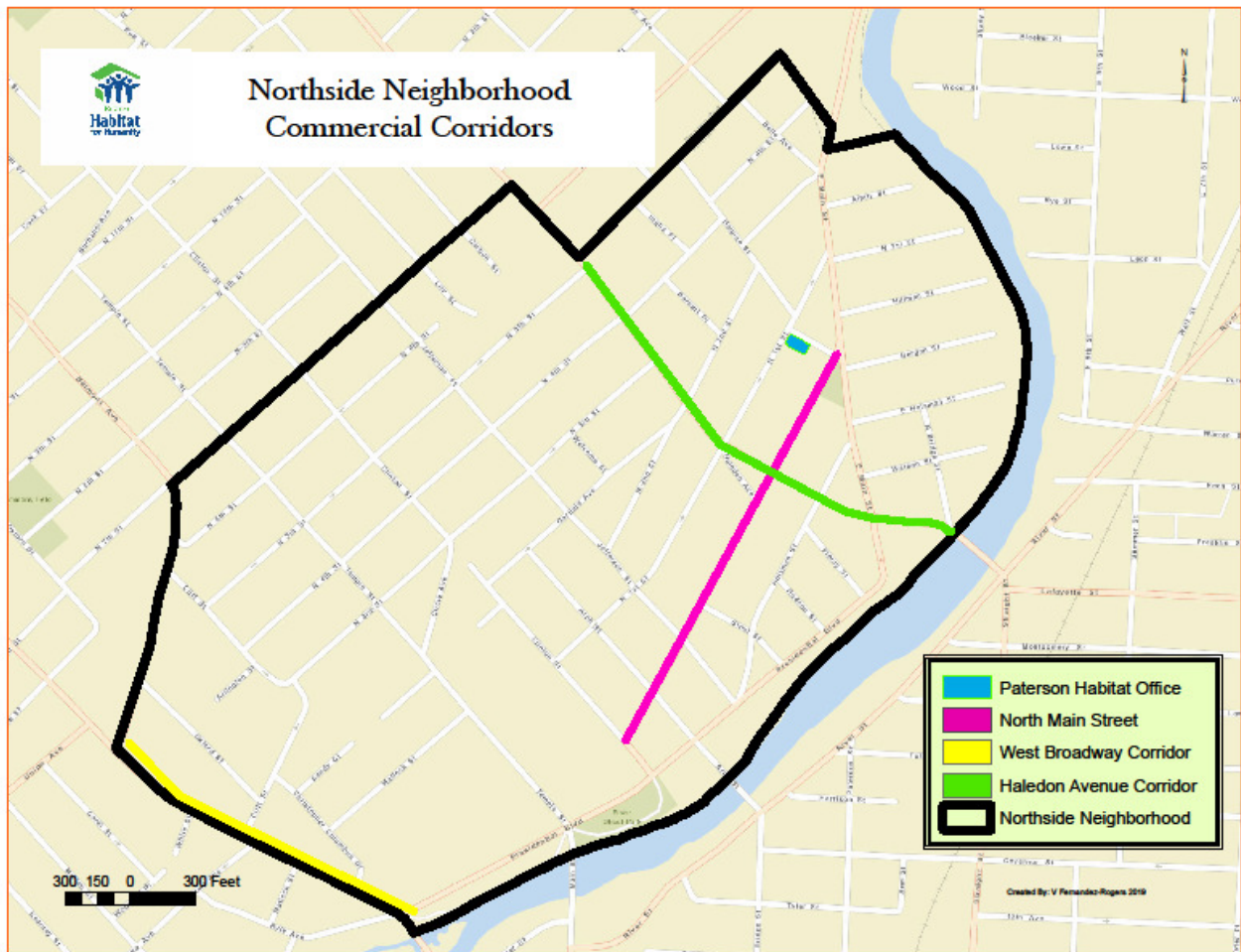


Building Pride in the Northside

Micro-grants for Microenterprises

Grant Application





Why

Paterson Habitat for Humanity, as part of our Pride in the Northside Neighborhood program, is offering two \$5,000 micro-grants for microenterprises along the following commercial corridors in the Northside Neighborhood, Paterson, NJ. Paterson Habitat for Humanity is seeking proposals from small businesses (microenterprises) along Haledon Avenue south of 5th Street, along North Main Street, and, along the north side of West Broadway south of Belmont Street. Microenterprises are small businesses that employ, on a part time or full time basis, 5 people or less, including the owner(s).

The purpose of these grants is to improve the appearance of the Haledon Avenue and West Broadway commercial corridors to make them more attractive areas for business investment and the surrounding community and to help develop North Main Street into a commercial corridor.

What

A competitive process will award two **\$5,000 grants** to small businesses (microenterprises) that employ, on a full or part time basis, 5 people or less, including the owner(s), that improve the appearance of businesses along Haledon Avenue south of 5th Street, along North Main Street, and, along the north side of West Broadway south of Belmont Street. A map of the eligible Northside Neighborhood commercial corridors is found at patersonhabitat.org/northsidegrant.

General Guidelines

- Microenterprises within the Northside Neighborhood and along the eligible streets described above are eligible to apply. **A map of the eligible Northside Neighborhood is found on the cover of this application and at patersonhabitat.org/northsidegrant.**
- Funding may only be used for exterior improvements to microenterprises. These improvements may include open gating, lighting, sidewalks, signage or other exterior improvements to your business appearance.
- Only one award per business but a business may submit more than one proposal.
- All Grantees must also sign a Partnership Agreement (e.g. Memorandum of Understanding-MOU) with Paterson Habitat for Humanity before any funds are distributed.
- No matching funds by the business are required.
- All work funded by this grant must be done by a contractor with appropriate licenses and certifications in accordance with all applicable permit, statutory and regulatory requirements.

Grant Award

The grant will be awarded upon execution of a Partnership Agreement (e.g. Memorandum of Understanding-MOU) with Paterson Habitat for Humanity that includes funding and scheduling provisions.

How

Submission requirements

- ✓ Required Organizational Documents (See next section)
- ✓ Required Micro-grants for Microenterprises Grant Application
- ✓ Hold Harmless and Notarized Grant Certification and Signatures (See pages at end of this document.)

Organizational Documents

Your business Certificate of Incorporation and Federal Employer Identification Number



Project Selection Criteria

Projects as submitted will be reviewed for eligibility and completeness; *any ineligible or incomplete requests will not be sent to the selection committee for review.*

Proposals will be evaluated on the level of improvement to the exterior of the business and on the commercial corridor.

Grant Announcement

- Grant were announced on August 4, 2020

Grant Submission Deadline

- **There is no submission deadline for these grants. There are two \$5,000 grants available on a first come, first served basis. Once these two grants are awarded, this funding cycle will close and the next will be announced.**

Grant Award

- Approved proposals will be notified by within 30 days upon receipt of an accepted application.
- Grants will be awarded after execution of a partnership agreement (i.e., MOU)



Micro-grants for Microenterprises Grant Application

Small Business (Microenterprise) Name: _____

Small Business Address: _____

Year formed: _____

Lead Contact:

Please provide the name of the person who will lead this project

Project Description:

Please provide a short description of the project.

Amount Requested:

Please provide a written cost estimate by a contractor to be hired to complete the proposed project.

Add Extra Page If Necessary Limit 2 pages



HOLD HARMLESS AGREEMENT

The Micro-grant recipient shall defend, indemnify and hold harmless Paterson Habitat for Humanity Inc., its agents, servants and administrators from and against any and all claims or actions at law, whether for personal injury, property damage or liability, including any cost of defense incurred by the Paterson Habitat for Humanity Inc. and any payments, recoveries and judgments against Paterson Habitat for Humanity Inc., which arise from actions or omissions of the Micro-grant recipient, his agents or employees in the execution of the work and/or duties to be perform under the contract.

Costs shall be deemed to include, but not be limited to; attorney’s fees, filing expenses, expert witness fees, reproductions costs, and long distance travel and phone expenses in connection with defense and shall bear the prevailing interest rate, where applicable.

The Micro-grant recipient shall be responsible for all damage to persons or property caused or alleged to have been caused by or incident to the execution of this work, and shall defend claims or suits arising from or incident to the work under the aforementioned contract without expense to the Paterson Habitat for Humanity Inc., its agent’s servants and/or administrators.

By: _____ (name and title) Date: _____

On behalf of: _____
Name of Microenterprise



CERTIFICATION

I, _____, representing, _____ Hereby
certify that:

I am a designated representative of my business as defined herein.

*My business is a willing partner with Paterson Habitat for Humanity. We agree to complete the project
plan as defined herein within the proposed timeframe.*

The foregoing is true to the best of my knowledge and belief.

Name of Business: _____

Signed By: _____

Name:

Title:

Date:

Notarize

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed on _____
_____(DATE in MM/DD/YY format)

Sworn and Subscribed before me on _____(DATE in
MM/DD/YY format)

_____(Notary Public)

Notary signs